



**OFFICE OF PUBLIC UTILITY COUNSEL**  
**LORI COBOS, CHIEF EXECUTIVE & PUBLIC COUNSEL**

**#19-04**  
**OPEN: June 12, 2019**  
**CLOSE: Until Filled**

**Assistant Public Counsel**  
**Attorney III – V**  
**Monthly Salary: \$5,000 - \$7,750/month**  
**(Commensurate with Qualifications and Experience)**  
**(More than one position may be filled from this posting)**

**GENERAL DESCRIPTION:**

The Attorney will represent the Office of Public Utility Counsel (OPUC) in complex administrative law proceedings, including contested case proceedings, appeals of regulatory agency decisions at state and federal court, and rulemaking proceedings. The Attorney must have advanced administrative law litigation experience preferably in the electric and/or water utility industries in Texas; advanced experience with regulatory and contested case litigation processes before the Public Utility Commission of Texas (PUCT) and State Office of Administrative Hearing (SOAH); strong ability to interpret laws, regulations, rules, and policy decisions; strong, advanced legal writing skills; strong communication and interpersonal skills, and ability to exercise independent judgment and initiative.

**ESSENTIAL JOB DUTIES:**

- Represents OPUC in complex administrative law proceedings, including contested case proceedings and rulemaking proceedings, in the electric and water utility industries before the PUCT and SOAH
- Leads representation in complex administrative law litigation, including preparation for and trial of electric and water utility rate-related cases; developing motions, pleadings, briefs, and other legal documents; working with expert witnesses to develop written expert testimony; conducting discovery and depositions; working with other attorneys assigned to the case; and developing and executing litigation strategy
- Leads representation in complex rulemaking proceedings, including analyzing and interpreting existing rules and proposed rule amendments; developing comments, and working with other attorneys and/or staff assigned to the proceeding

- Leads representation in appeals of regulatory agency decisions before state and federal court as necessary
- Provides assistance with legal matters in the telecommunications industry as needed
- Analyzes and interprets state and federal law, regulations, rules, and policy decisions
- Assists with analyzing and interpreting pending and passed legislation

**REQUIRED MINIMUM QUALIFICATIONS:**

- Law degree from an accredited law school
- Licensed to practice law in Texas, with good standing at the State Bar of Texas
- Minimum of three (3) years of advanced administrative law litigation experience in the electric and/or water utility industries in Texas, including contested case proceedings, appeals of regulatory agency decisions before state and federal court, and rulemaking proceedings

**REQUIRED:**

A legal writing sample will be required from candidates that are interviewed by the Chief Executive and Public Counsel.

**MILITARY OCCUPATION CODES:**

[http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC\\_Legal.pdf](http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_Legal.pdf)

**Remarks:**

- Candidates invited to interview may be required to submit a transcript and/or a writing sample.
- License to practice law in Texas of the selected candidate will be verified through the State Bar of Texas.
- The position may require additional work hours including evenings, weekends, and/or holidays to meet critical deadlines.
- More than one position may be filled under this posting.
- OPUC participates in E-verify and will provide to the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.
- A satisfactory driving record may be required for driving a state or personal vehicle to conduct agency business. Employees may have their driving record evaluated.
- Employees are required to comply with Office policies and provisions outlined in the employee handbook.
- The Office of Public Utility Counsel has a Post-Employment Restriction – details furnished upon request.

**APPLICATION:** Send State of Texas application and references to:

Texas Office of Public Utility Counsel

ATTN: Janalee Paiz

P.O. Box 12397

Austin, TX 78711-2397

Phone: 512-936-7515

Fax: 512-936-7525

Email: [janalee.paiz@opuc.texas.gov](mailto:janalee.paiz@opuc.texas.gov)

The Office of Public Utility Counsel is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, sexual orientation, veteran status, age or disability in employment or the provision of services. A disabled individual requiring reasonable accommodation shall not be denied opportunity due to the disability. The applicant should communicate requests for reasonable accommodation.